

SDMC Minutes
Tuesday, October 8, 2019

Campus-Based Staff	Present	Teaching Staff	Present	Parent/Business/Comm	Present
Peggi Stewart	x	Casey Biswell	x	Michel Hinton	x
Tyrone Davis	x	Astrid Gonzalez	x	Jeanette Ellis	x
Stephanie Matlock	x	Robert Kilzer			
Lea Mishlan	x	Jay Phillips	x	Community Member Brock Silverstein	
Barbara Nassab	x	Colleen Stavinoha	x	Jeff McHugh, Allegiance Bank	x
		Shelby Steward	x		
		Kathleen Zita	x		

Members Presents: All members present except Mr. Robert Kilzer and Mr. Brock Silverstein.

Meeting started at 3:35p,. Facilitated by Mrs. Stewart.

1. Welcome Members and Refreshments: (3:30-3:50)

a. New members:

- i. Faculty: Casey Biswell, Jay Phillips, Kathleen Zita
- ii. Professional and Non-Instructional Staff: Lea Mishlan, Stephanie Matlock, and Barbara Nassab
- iii. Parent Representative: Jeannette Ellis
- iv. Community Member: Jeff McHugh from Allegiance Bank – Community Bank a presence in the community for 30 years.

b. Purpose of SDMC:

- i. State of Texas requires each school has an SDMC, 2/3 staff, 1/3 nonstaff
- ii. 1-2 quarterly meetings per year. Some topics can be decided by email as well.
- iii. SDMC Topics: Budget, staffing, programing, facilities, safety and security.
- iv. Please send any new business items, questions, concerns, and topics to Mrs. Stewart.

2. SIP School Improvement Plan (3:50-3:55)

- a. (State mandated topic): This plan explains the school improvement goals for this year. SDMC elections occurred at the same time that the SIP was due. (SIP was disseminated to the SDMC members and will be reviewed at the next SDMC also.)

3. Grading Policies (3:55-4:40)

- a. Ms. Stewart presented a working document to SDMC that discusses specific grading policies for Westside High School.
- b. A PowerPoint Presentation of grading policies, previously shared at early dismissal with faculty and staff, was also presented.
- c. Mrs. Stewart shared the goal of teachers grading consistency by team so that the impact on the students is equitable. Students need and deserve the opportunity to receive feedback for equitable growth.

The SDMC prepared a SWOT analysis of the grading policy:

Strengths: <ul style="list-style-type: none">• Alignment of major grades• The number of grades per cycle is consistent• We have a campus wide policy!• Regular use of rubrics	Threats: <ul style="list-style-type: none">• Relationships (S-S/T-S)• Rigor of minors don't match majors; preparedness• Last minute entries penalize students; no time to recover
Weakness: <ul style="list-style-type: none">• Naming/specificity of assignment• Varying expectations in classrooms	Opportunities: <ul style="list-style-type: none">• Discuss 60/40 vs. 70/30 split• Educating teachers about UIL

Agenda Items for Next Meeting (Regarding Grades) 4:40-4:45:

- I. Agenda Items
 - Naming and Specificity
 - Educating teachers on UIL policies
 - Discuss grading percentages
- II. Ms. Stewart will send draft of grading guidelines planning document to SDMC

4. Proposed Items Briefly Discussed (4:45-5:00):

- a. Free Dress for students whose parents pay PTO fees
- b. College Wednesdays for Teachers
 - i. A survey will be sent to vote on each

Meeting was adjourned at approximately 5:00pm